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Volunteer Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (Please Print)

Advisory Body Name: \_\_\_Civic Life Bureau Advisory Committee\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACKNOWLEDGMENT REGARDING HARASSMENT,**

**DISCRIMINATION, AND RETALIATION POLICY**

I have received and read the City of Portland’s harassment, discrimination, and retaliation policy (Human Resources Rule 2.02). I acknowledge that the City of Portland expects me, as a member of this advisory body, to comply with the harassment policy (Human Resources Rule 2.02).

Additionally, I have viewed the HR 2.02 video and received the City of Portland Examples of Prohibited Behaviors handout listing examples of inappropriate behaviors in City spaces.

I had the opportunity to ask questions about the policy and the training provided.

I know how to report violations of the policy to the appropriate persons within the City of Portland.

\_\_\_\_Civic Life\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Host Bureau*

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*Date of Workplace Harassment (Rule 2.02) e-Learning training session*

**Stanley Penkin 11.20.19**

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***Volunteer Signature Today’s Date***

*(May type name should scanning be difficult)*

This form will be scanned and kept as Public Record by the staff liaison to this advisory body, the Bureau of Human Resources and the [Advisory Bodies Program](http://www.portlandoregon.gov/civic/volunteer).

**For Internal Use**

Reviewed & scanned by:

Date: