

	A	B	C	D	E
1	NWNW 2019-20-21 Worksheet				
2	Category	2020-2021	2019-2020	2018-2019	NOTES for 20-21
3	REVENUE				
4	Contributed Income				
5	Individual Contributions	50	50	50	<i>Direct donations</i>
6	Corporate Contributions	0	800	200	<i>TBD McMenemy's Fundraiser</i>
7	Foundation/Trust Grants	0	0	0	
8	Grant Revenue	0	0	0	
9	Civic Life Base Grant	284,923	284,923	287,005	
10	Neighborhood Small Grants	13,289.00	13,289.00	13,422.57	<i>balances Line 55</i>
11	Other Government Grants	0	0	0	
12	Earned Income				
13	Miscellaneous Earned Income	1000	1250	1250	<i>I-405 Admin Fee 1000; NA Cleanups 0</i>
14	Interest Revenue	475	550	300	
15	Miscellaneous Income	0	250	250	<i>Neighborhood Alcohol Insurance Reimbursement (not likely)</i>
16	Total Non-Civic Life Income				2,900
17	TOTAL REVENUE			\$	301,112

	A	B	C	D	E
18	NWNW 2019-20-21 Worksheet				
19	Category	2019-2020	2019-2020	2018-2019	Notes
20	EXPENSE				
21	Payroll Expense				
22	Salaries & Wages	144,433	161,135	175,770	Hire 3rd staff January 2021
23	One-time Merit Increase		4,834		TBD 20-21
24	Employee Benefits--Retirement	4,333	4,979	5,273	Equal to 3% Wages
25	Employee Benefits-Health Insurance	12,007	14,724	14,023	10% Estimated, renews September
26	Payroll Taxes	14,443	16,597	19,335	10%
27	Workers Comp Insurance	250	250	300	
28	Professional Services				
29	Bookkeeping & Accounting	8400	8400	8400	
30	Tax Accounting	1800	1700	1635	Contracted
31	Payroll Service Fees	4,000	4,000	4,460	Service Fees 3200 + Retirement Fee 1260 (105/mo)
32	Other Professional Fees	1,500	1,500	1,000	Predominantly I. T.
33	Occupancy				
34	Rent	21,120	20,303	19,520	\$1664 /mo 7 months Increases to \$1731 (4%) last 5 mo.
35	Telephone & Internet	3000	3000	2800	estimated
36	Equipment Rental & Maintenance	425	425	425	Water Cooler
37	Materials & Supplies				
38	Hospitality	1200	1200	300	
39	Supplies	850	850	900	
40	Newsletter Printing & Delivery	4000	12000	12000	2 pages NW Examiner per Quarter
41	Printing & Copying	600	600	1000	Includes reimbursements from CoHo
42	Postage & Shipping	120	120	120	Stamps
43	Dues and Subscriptions	285	285	285	NAO 215, A-Frame Permit 68
44	Electronic Communications	625	598	639	Calendar Wiz 249 Mail Manager archive \$109; Microsoft:\$240
45	Web Hosting, Development & Domains	2000	2250	2250	Domains are paid ahead several years. Webhosting: Hostgator \$180/yr Security: Sucuri \$150/mo=\$1800.
46	Non-Capital Equipment	500	500	0	(\$? in 2018-19) Reserve Expense
47	Other Expenses				
48	Bank Charges & Credit Card Fees	500	500	400	
49	Corporation Filing Fees	1,200	1,200	1,070	Oregon annual corporation fees plus CT-12 fees
50	Insurance-D&O	3,334	3,334	3,334	Actual
51	Insurance-Prop & Liab & Liquor	3,000	3,509	2,890	Fewer events, add-on planned for.
52	Staff Development	0	0	0	Reserve Expense, as approved by E. D.
53	Travel & Mileage	750	900	800	\$300 per employee per year, for bus passes/tickets/work related gas or mileage, bicycle maintenance or parts.
54	Neighborhood Communications Fund	20,000	12,000	7,277	Combine Neighborhood Communications, Cleanups & Small Grants (next line)
55	Neighborhood Small Grants	13,289.00	13,289.00	13,422.57	Balances Line 10
56	TOTAL EXPENSE				294,982
57	Expense Subtotals (not including small grants)	254,675	281,693	286,205	
58	Civic Life BALANCE				30,248
59	NET INCOME				\$ 6,130