**­NWNW Board Meeting**

**Wednesday, May 13th 5:30 p.m.**

**Virtual Meeting via Zoom:**

**Minutes**

Key:

***Admin***: possible action item for NWNW Administration (requires majority)

***Process:*** possible action item for NWNW to comment on Public Process (requires majority)

***Policy:*** possible action item for NWNW to comment on Public Policy (requires unanimity)

**In Attendance**

**NWNW Review Board:**

Kristi Wuttig, Arlington Heights

Walter Weyler, Downtown

Les Blaize, Forest Park

Randy Weisberg, Hillside

Steve Pinger, NW District

Brian Harvey, Old Town (President)

Bill Dolan, Pearl District

**NWNW Staff:**

Mark Sieber, Executive Director

Anastasia Zurcher, Program Manager

**Guests:**

Harold Hutchinson, Northwest Industrial

Allan Classen, Northwest Examiner

Joleen Classen

5:40 Introductions

5:45 Financial Update (Sieber)

* Current FY status

Sieber provided an update on the current FY budget status. Some communications funds have been used to cover the cost of our portion of the citywide COVID mailer that was sent out. Several items are under budget but can be paid ahead for next FY. Staffing is under budget due to a staff resignation and COVID making it impossible to re-hire.

***Motion 1: Blaize moves to authorize Sieber to pay forward expenses where possible. Pinger seconds. All in favor.***

* 3-year budget comparison, last year 2018-2019, current 2019-2020, upcoming 2020-2021

It now looks likely that we will not get the standard COLA increase this year, but does seem that the City grant will come through at the same amount as last year. This will be confirmed next month for a final budget approval.

Decrease in payroll expenses, planning to hire in January.

Combination Neighborhood/Community Fund: Grants distributed to community by NWNW. Small grants, Communications, and Clean-ups to be combined into one “Small Grant” program which will have various focus areas which allow for application to each of those types of funding. Twice yearly application deadline, and rolling “Mini” grants.

Clean-up Funds. With Earth Day cancelled this year, we had almost the entire BPS grant available to spend and with their authorization to create a COVID response project we created two new projects. The COVID Care Kits will be small care packages to be distributed to the clients at our local food pantries, Friendly House, Lift Urban Portland, and others as supplies last. Then a business revitalization project will involve painting murals on a few of the boarded-up storefronts.

Weisberg requested garbage cans be provided for some of the encampments in order to collect garbage left there. Discussion: single-use dumpsters may be more practical.

***Motion 2: Weyler moves to authorize Sieber to re-allocate funds from staffing to use for the COVID response projects, up to $5,000. Blaize seconds. All in favor.***

Staff will research options for funding dumpsters near encampments.

* Balance sheet

Includes neighborhood sponsored funds.

Weyler asks how much NWNW retains after current liabilities; Sieber estimates $65,000 of reserve.

6:05 Approval of Minutes (Harvey)

***Motion 2: Blaize moves to accept last meeting minutes. Weyler second. All in favor.***

6:10 NWNW Visioning & Implementation

* Appoint Steering Committee for mission, structure, programming and bylaws

Kristin previously volunteered. Brian Harvey. Kristi Wuttig offered to join steering committee. If any other volunteers would like to participate they are welcome. The committee will start work and report back to the board.

6:30 Neighborhood Reports

* FPNA – some trails are open, mostly packed.
* DNA – effective leadership group on Homeless ballot measure. Issued letter of endorsement for Here Together. Resume meeting on 26th. Featuring presentations from Wapato facility and Co. facility
* NWDA – holding many of regular meetings via Zoom. Getting a lot of extra attendance.
* AHNA – a lot of people out walking.

6:40 Public Comment

Debra Kolodny from Portland United Against Hate presented a project using Metro Central Enhancement funds to track hate/bias incidents in the area and create some programming for outreach and support. A link was provided to a form where you can report instances that have been experienced.

7:00 Adjourn

Upcoming Board Meeting: June 10, 5:30-7:00 pm via Zoom