



# Northwest District Association

September 20, 2021

**NWNW Coalition Board**  
via electronic mail

**RE: NWNW actions re: NWDA Representative**

Dear NWNW Coalition Board President and members,

Your unilateral actions against Mr. Steve Pinger, our appointed representative to the NWNW Coalition Board, disallowing him from contact with Coalition staff and removing him from serving on committees prior to any adjudication that Mr. Pinger has violated the Bylaws or Code of Conduct, has thereby cut off The Northwest District Association itself from the staff access to which we are entitled. In addition, these actions have been taken without the required lawful naming of an "Executive Committee" along with the concomitant required notifications to the coalition board. Nor have proper minutes and votes been recorded as also is required.

These actions have made this issue, not one solely for Mr. Pinger but for the NWDA itself. We strongly object to your denying our representative access to the staff and removal from committees unless and until Mr. Pinger is allowed to go thru the formal adjudication process and is, in fact, found in violation of something and has exhausted all his appeal rights.

Further, Mr. Pinger has repeatedly asked your president for specifics as to what the charges are. He has responded only with generalities.

It is basic American fairness that before someone is asked to resign, undergo retraining, or even submit to a hearing, as you have demanded, that they be notified what the exact charges are.

Mr Pinger is entitled to know specifically what Bylaw or Code of Conduct section he has violated and what specifically he has done, in what setting and to whom, that materially violates that section.

Further, we note that Coalition Bylaws require certain preliminary actions of a specially formed Executive Committee of the Coalition before these sorts of disciplinary actions are commenced. Please see your Section VII set out below.

Based on this section, please send to Mr Pinger, and to the NWDA President, any record of the appointment of such an Executive Committee, and the minutes of all meetings of the Coalition Board and of any specially formed Executive Committee, along with the voting records of that committee, that have dealt with this matter concerning Mr. Pinger.

## ***Section VII – Committees***

### ***A. Executive Committee***

*A Committee consisting of three voting Directors and the President maybe appointed by the Board to act on behalf of the Board between meetings or for such limited purpose and duration as the Board may prescribe. Actions of the Executive Committee will require a concurrence of a majority of the Executive Committee. Minutes shall be taken at each*

*the NorthWest District Association is a 501(3)c tax-exempt organization*

*meeting and all actions taken and underconsideration shall be reported to the Board monthly, or more frequently if so designated by the Board. The Executive Committee shall serve at the pleasure of the Board.*

At your September 8, 2021 meeting, it was clearly stated that no such Executive Committee had been formed.

We also note that your President has stated by email to Mr. Pinger that he has received “numerous” written formal complaints regarding Mr. Pinger. We saw that the Coalition Bylaws consider these complaints “confidential”. This is disturbing given the fact that the accused should certainly be allowed to know what the complaint says.

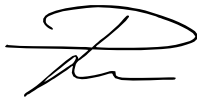
We request that you send any written formal complaints to Mr. Pinger, including the date of each complaint. Feel free to redact the name of the complainant if you wish. That can be dealt with later, but please do send true copies of the various complaints for his and our review.

We note that on September 8, 2021 the NWNW board voted to hire an attorney to review your own procedures. We think that was a good idea. We fully support your right to process this matter, but we also expect that you will follow all your own rules and Bylaws in doing so.

Finally, please forward the minutes of the Coalition Board meeting that show that the Coalition Employee Manual was, in fact, officially adopted.

Mr. Pinger remains our appointed representative to the Coalition Board. Since this matter directly affects the functioning of the NWDA, please notify us of any future actions regarding this matter.

Best Regards,  
Northwest District Association



Parker McNulty  
*President, NWDA Board of Directors*

*cc: NWDA Board; Melissa Healy, Attorney at Law; Mark Sieber, Executive Director NWNW Coalition*