**Neighbors West-Northwest**

**Annual Board Meeting**

**Wednesday, December 8, 2021**

**Virtual Meeting via Zoom**

**Minutes - DRAFT**

**ANNUAL BOARD MEETING**

**In Attendance**

**NWNW Review Board:**

Kristi Wuttig, Arlington Heights

Shirley Rackner, Downtown

Les Blaize, Forest Park (Secretary)

Scott Schaffer, Goose Hollow

Jim Olsson, Hillside

Richard Barker, Linnton (President)

Steve Pinger, NWDA (Treasurer)

Stan Penkin, Pearl District (VP)

Melanie Billings-Yun, SWHRL

Michelle Shea-Han, Sylvan-Highlands

**Board alternates (non-voting)**

Glenn Traeger, PDNA

Carol Chesarek, FPNA

Rick Kneuven, SHNA

Parker McNulty, NWDA, vote in Exec

Joyce del Rosario, SWHRL

**NWNW Staff:**

Mark Sieber, Executive Director

Anastasia Zurcher, Program Manager

Rhys Ornstein-Hawes, Communications Specialist

**Professional support:**

Gary Langenwalter, Facilitator

**Guests:**

Joleen Classen, NW Examiner

Bill Bagnall, Pearl District

Eric Simon, Goose Hollow

Kal Toth, Downtown

Michelle ??

Juliet Hyams

Judie Dunken, Pearl District

**7:42 meeting began**

 **7:44 Staff Reports**

Hiring of Bookkeeper. Current bookkeeper has been highly unresponsive and consistently late in providing reports and updates. Sieber has interviewed alternate candidates and would like to contract with a new provider.

**Motion 1**

***Penkin moved and Blaize seconds hiring a new bookkeeper. 9 votes in favor. Approved.***

**7:48 Election of NWNW Officers**

Election conducted via private poll. No candidate declared for vice-president.

5 votes for Rick Kneuven, 4 for Richard Barker. 8 votes for Les Blaize. Kneuven will take over presidency as of the January board meeting. Blaize continues as Secretary.

Billings-Yun made a statement in regards to Allan Classen.

**7:58 Succession Committee Update**

January Board meeting will review and vote on a job description and process for seeking new ED.

**8:00 Release of Requested Public Records**

***Motion 2***

***To approve release of documents to fulfill public records request by Allan Classen. Barker moved. Blaize seconds. 9 votes in favor.***

Executive Committee has reviewed the emails for relevance to the request.

**Executive committee appointment**

Blaize brings up need for new Executive Committee, if it can be done now because of the new president.

It was explained that the Board appoints the Executive Committee, not the President, so it’s no problem.

***Motion 3: Blaize moves to appoint an executive committee of Blaize, Schaffer, and Olsson, with Kneuven as the new President. Second by Penkin. 8 votes in favor.***

**8:15 Adjourn**

Next Meeting: January 12, 2022